

Library Advisory Committee
Minutes of the November 30, 2015 Meeting

The meeting came to order at 12:05 p.m.

Present: Dr. Scott Breloff, Dr. Marzia Caporale, Dr. Tracey Collins, Dr. Carol Cote, Dr. Marian Farrell, Chair, Mrs. Sharon Finnerty, Mr. Eugeniu Grigorescu, Dr. Jakub Jasinski, Prof. Michael Knies, Dean Charles Kratz, Mr. Christopher Kustera, Dr. Andrew LaZella, Assistant Dean Jean Lenville, Dr. Yibai Li, Dr. Susan Mendez, Dr. Robert McCloskey, Prof. Sheli McHugh, Prof. Betsey Moylan, Prof. Kevin Norris, Prof. Bonnie Oldham, Dr. William Parente, Dr. Christos Pargianas, Dr. Kim Pavlick, Dr. Adam Pratt, Associate Dean Bonnie Strohl, Prof. Narda Tafuri, Dr. Argyrios Varonides, Dr. Ben Willis, and Dr. John Zych.

Unable to attend: Prof. George Aulisio, Dr. Dona Bauman, Dr. Michael Fennie, Dr. Terri Freeman-Smith, Dr. Teresa Grettano, Dr. Barry Kuhle, Dr. Nathan Lefler, Dr. David Salerno, Prof. Donna Witek, and Prof. Kristen Yarmey.

On a motion by Dr. LaZella, seconded by Dr. Pratt, the minutes were approved as written.

Dr. Farrell, began the meeting by wishing Dr. Strohl a farewell and presenting her with a gift from the Library Advisory Committee. Dr. Strohl commented that the sentiment in the card was very meaningful to her. The chocolate-mint Thank You cake was delicious. In addition to her retirement, both staff members in the Interlibrary Loan department, Maggie Restuccia and Sheila Ferraro have accepted the retirement package offered by the University. Kevin Kocur who previously worked in the cataloging department, will assume responsibility for interlibrary loan.

Dean Kratz reported that he was again on the Budget Advisory Committee and is hopeful that there will be a 3% increase for acquisition next years as there was for this year.

At the last meeting, there was information about Choice Reviews online. Tips prepared by Prof. Tafuri are attached and posted on the Library Advisory Committee page. Prof. Tafuri can meet with any faculty interested in setting up alert notifications so that when items in their fields of interested are reviewed, they will receive a notice.

Journal volumes will be sent to the bindery on December 18th and will return in mid-January. The deadline for ordering books is February 12th so that the items are received and paid for within the time frame for posting charges.

There were a few building related announcements. The sliding glass doors into the Library will be replaced on December 15th. This affects access into the building. The Library will be closed for the holiday break from December 23 at 4:30pm and reopening on Monday, January 4. Access to the ProDeo Room, Reilly Learning Commons and second floor by swiping RoyalCards will resume on Sunday, January 3rd at noon. In December, there will be some recarpeting in the Quiet Study Room, the Heritage Room and the McHugh Special Collections Reading Room.

Assistant Dean Jean Lenville will be Interim Associate Dean for the year during which Dr. Strohl's position is vacant. The Faculty Handbook has guidelines for the composition of the search committee to include, 2 Administrators, 3 faculty members, two from the Library faculty, and one member-at-large, a member of the professional staff and a student. Dr. Rebecca Mikesell is coordinator of elections.

The Library's Tactical Plan, revised for 2015-2020, is available [here](#) and will be posted with Library Advisory Committee materials.

Prof. Oldham reported that there are two Library Research Prizes, one for an undergraduate and one for a graduate entry. The deadline for projects done for summer and fall courses is December 4 at 4:00 p.m. Information about the Library Research prize and the faculty letter of support is available [here](#) at <<http://www.scranton.edu/libraryresearch/prize>>

The pilot project with members of PALCI for remote storage did not attain the participation level of 100,000 volumes necessary for Iron Mountain to construct the facility in southern New Jersey. The University of Scranton had a conference call with Iron Mountain to explore remote storage at one of their closer facilities provided that cost and overnight delivery are still viable.

Assistant Dean Jean Lenville summarized the Remote Storage Subcommittee's discussion. Based on criteria of not having circulated since the records were created in the catalog system the library had in 2003 and a 1950 or earlier copyright date, she generated a list of 10,000 titles for review. Multi-volume sets were excluded from the list. Ms. Lenville asked for input on how best to circulate this list to faculty so that they may exclude those titles they wish to keep in the Weinberg Memorial Library from being placed in a remote storage facility. Discussion centered on what columns would be helpful to include. A column for department/initials will be added. A note field will be available. The list will be distributed as an Excel file and as a google doc. The final list deadline is May 1st.

There was discussion on how many titles should be on the review list. By having the number at 10,000 and culling down the number from 5-7,000, the need to repeat the process in a few years is alleviated. There was also discussion about withdrawing books from the collection for sale; /recycling. Dean Kratz anticipates hearing from Iron Mountain before the next Library Advisory Committee meeting.

Prof. McHugh reported on her work with two faculty members who used the Reilly Learning Commons facilities. Dr. Grettano's First Year Seminar class worked with the TechCons. Prof. McHugh created a [Research Guide](#) to assist in developing notetaking and similar skills. She also worked with Satyanarayana Prattipati using Lecture Capture to create videos for a national organization seeking to end world hunger. She invited other faculty who may have an interest to contact her to work with them on projects.

Prof. McHugh reported that the Library's request for a 3-D printer was funded. It will be purchased in the spring of 2016 for install during the summer in the TechCons office. Considerations include the amount to charge for prints.

The Friends of the Library Board funded the purchase of some ergonomic Brody Chairs for individual study space. The Reilly learning Commons is geared toward collaborative spaces while the second floor, now open 24/7, has individual spaces.

Prof. Knies reported on the ICS exhibit currently on display in the Heritage Room. He presented an interesting overview of ICS's history, including its origin to provide instruction for coal miners to acquire certification. Most of ICS's records were discarded. What does exist shows instruction in various subject areas. Over one million students in 20 countries received their educations through this institution, now known as Penn Foster. Many of these graduates contact the Library for transcripts!

In the spring, there will be an exhibit of the bookbinding, preservation and private press work of Don Rash.

Dr. Farrell reported that she had received a number of requests for future meetings to begin at 11:30 am instead of noon. The meeting time will be from 11:30 am to 1:00 p.m. This was acceptable to the majority.

There being no further business, the meeting adjourned at 1:00 p.m.

Respectively submitted,

Bonnie Strohl